CONSULTANT – Support to MSF We Want to Be project

Title: MSF We Want to Be project support
Location: Home based with possible out of country travel
Duration: Number of days: up to 90 – from February 2022 to March 2023
Reporting to: MSF WWTB SC co-Chairs

I. MSF INTERNATIONAL

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organisation that delivers emergency aid to people affected by armed conflict, epidemics, healthcare exclusion and natural disasters. MSF offers assistance to people based only on need and irrespective of race, religion, gender or political affiliation.

MSF International is the legal entity that binds MSF’s 23 sections, 25 associations and other offices together. Based in Geneva, MSF International provides coordination, information and support to the MSF movement, and implements international projects and initiatives as requested.

II. POSITION BACKGROUND

The Becoming the MSF We Want to Be project (MSF WWTB) launched the first of its seven conversations sponsored by the 6 Operational Directorates (ODs) and the International Board (IB) in the last trimester of 2021.). An overarching methodology based on an adapted citizens assembly drives the format of the conversations. Each conversation aims at producing a series of conclusions and recommendations for the MSF leadership, with the aim of inspiring a collective evolution for the MSF Movement and to adapt to future foreseeable challenges, while remaining at the service of our medical humanitarian mandate, and for the best interest of MSF patients and people.

Issues that are to be debated within the frame of the MSF WWTB project, are also at the centre of parallel reflections and international projects that are exploring necessary changes and adaptations of our current models and processes (e.g. The Core ExCom Action Plan on Tackling Discrimination and Racism, MSF structures, IGA representation, etc.).

As the vision of the MSF WWTB project is that its outcomes contribute to the construction of an agreed agenda for transformation by 2023, it is necessary to establish an overarching methodology to ensure those outcomes are translated into actionable proposals. And that connections are established with parallel projects and initiatives within the Movement.

III. PLACE IN THE ORGANISATION

The consultant reports to and is managed by the co-Chairs of the project and she/he works in close collaboration with the Project Coordinator.

IV. PURPOSE OF THE CONSULTANCY

The purpose of the consultancy is to support the MSF WWTB Project Coordinator and Steering Committee for the elaboration of a methodological approach necessary to the elaboration of a proposal for transformation as framed in the IB validated “MSF WWTB concept note” vision statement and to be presented to the IGA of 2023. The
methodological approach should incorporate three dimensions: articulation of conversation, interconnection with other Executive and Associative strategic projects and initiatives, and the final synthesis based on the conversations’ outcomes and on parallel contributions to the WWTB reflection process. Therefore, the specific objectives’ outcomes are:

a. The support to the formulation of problem statements around the seven topics of conversation – based on the existing set of questions formulated collectively and validated by the IB and the Core ExCom.

b. The identification of connections and areas of overlap between the conversations’ outcomes and ongoing international projects and change agendas.

c. The analysis and articulation of the outcomes of each conversation and their synthesis – informed by parallel reflections and initiatives outcomes – to support the final compilation into actionable proposals for the IGA 2023.

V. MAIN RESPONSIBILITIES AND DELIVERABLES

The consultant supports the Project Coordinator and the Steering Committee to deliver the objectives’ outcomes as described in section IV, through:

- Designing the methodological approach to ensure outcomes are translated into actionable proposals and connections are established with parallel projects and initiatives within the Movement.

- Sparring on the advanced draft of the articulation of problem statements prior to the implementation of each conversation to make sure they fit the methodological approach.

- Synthesizing the outcomes of each conversation, compiling them, identifying connections with parallel contributions and analysing for consistencies or contradictions.

- Potentially supporting the design of a specific methodology to facilitate the final conversation on “our principles” (January – March 2023, to be decided by the IB).

- Ensuring all draft documents are complete, updated as per content decisions, consistent and clear, flagging gaps and contradictions.

- Providing ad-hoc analysis of risks, gaps and opportunities as they emerge and/or as requested.

VI. Candidates Requirements

MSF International is looking for one consultant to undertake this work who fulfil the requirements, below.

- Background in methodology of large group support or other relevant methodological background.

- Demonstrated experience and expertise in conducting qualitative research, surveys and interviews and synthetizing outcomes.

- Good understanding of and interest in political governance stakes in MSF and their practical implications.

- Demonstrated strategic and conceptual thinking.

- The ability to adapt, change prioritise and shift tasks at short notice.

- Excellent English written and presentation skills.

- Availability to start working from mid-February 2022.