

**Editor for
Guidelines for MHPS care
for victims of Sexual Violence**

Position: Editor for Guidelines for MHPS care for victims of Sexual Violence

Location: Any OC, work from home possible if regular communication with MH WG members can be ensured.

Contract: Fixed term at 100%, consultancy contract possible

Duration: 3 months

Deadline for applications: 25 September 2019

Starting date: ASAP

I. MSF INTERNATIONAL

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organisation that delivers emergency aid to people affected by armed conflict, epidemics, healthcare exclusion and natural disasters. MSF offers assistance to people based only on need and irrespective of race, religion, gender or political affiliation.

MSF International is the legal entity that binds MSF's 21 sections, 24 associations and other offices together. Based in Geneva, MSF International provides coordination, information and support to the MSF Movement, as well as implements international projects and initiatives as requested.

II. POSITION BACKGROUND

MSF has been producing medical practical guidelines for more than 25 years, based on the experience gathered in its projects. Those guidelines target mainly MSF staff and aim to help them understand the subject and implement a rapid, quality response.

In the area of Sexual Violence (SV) there are many relevant internal documents, produced by different MSF sections. Elements of SV care are included as well in the new Mental Health Psycho Social (MHPS) guideline.

However an intersectional complete SV guideline that summarizes the main MHPS interventions compatible with MSF international policies for operational implementation, as well as for internal understanding, is lacking, and has been identified as a priority for development.

III. PLACE IN THE ORGANISATION

This short time assignment is under the responsibility of the International Medical Coordinator.

Functionally the consultant will report directly to the Mental Health Working Group leader and MH WG members.

IV. OBJECTIVES OF THE POSITION

The purpose of the position is to

- finalize the International MSF MHPS Care for victims of Sexual Violence Guidelines, based on preexisting relevant documents (including the draft OCB base document) and relevant MH/SV Advisors;
- deliver the Guidelines document, complete with annexes and reference documents.

V. MAIN RESPONSIBILITIES

- Receive briefing by the project team (MH Advisor focal point) on the process in progress
- Facilitate the process of MHPS SV Guidelines revision, in liaison with all the MH IWG members, as well as involved DirMeds
- Review existing contents of the MHPS SV Guidelines draft and if necessary propose content that is missing
- Read and consider key documents (OCB and other OCBs MHPS SV Guideline, OCA SV Guideline, medical protocol revision done by the SRH WG)
- Ensure that expectations and needs from the field are taken into consideration (from National and International staff)
- Ensure editing of the content of the text, checking coherence and consistency of the document and ensuring clear and concise language
- Update via literature review and analysis of recent studies regarding specific issues which require a strengthened evidence base
- Compile annexes and reference documents (proposed by Advisors and other relevant professionals)
- Ensure that all inputs, feedback and comments are considered in the document
- Deliver the final document ensuring proofreading of the document.

VI. PROFILE REQUIREMENTS

Qualifications and work experience

- Master University degree in psychology or relevant, directly related discipline
- Relevant clinical professional experiences and background
- At least 2 years' experience in MSF
- At least 5 years field experience in several contexts
- Previous HQ experience will be an asset.

Specific Requirements:

- Fluent in English (French would be an asset)
- Solid writing and report skills
- Strong interpersonal and communication skills
- Analytical skills
- Ability to synthesise information
- Very good organisational skills
- Ability to work independently.

[Apply here](#)

Only shortlisted candidates will be contacted

MSF is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals with disabilities are equally encouraged to apply.